

Angel Fire Public Improvement District 2007-1

3465 Mountain View Blvd., Suite 14

PO Box 1046, Angel Fire, NM 87710

575-377-3483

Board Meeting Minutes

November 14, 2019 at 2:00 pm at the PID Board Room

- A. Call to Order – Vice Chairman Borgeson called the meeting to order at 2:03 pm.
- B. Roll Call – Present were Chairman Alan Young (by phone), Vice Chairman Borgeson (Chairman Pro Tem), Director Dan Rakes (by phone), Director Carl Abrams, and Ex-Officio Director Kevin Mutz (by phone). Director Paul Cassidy was absent. A quorum was present. Also present was Sally Sollars, District Administrator.
- C. Approval of Agenda – Chairman Young moved to amend the agenda by moving the Executive Session to before reports. Director Rakes seconded. The motion carried with none opposed.
- D. Approval October 10, 2019 Minutes – Chairman Young moved to approve the September 12, 2019 minutes. Director Rakes seconded. The motion carried with none opposed.
- E. Requests and Responses from the Audience – None.
- F. Announcements and Proclamations – None.
- G. Executive Session – At 2:05 pm Vice Chairman Borgeson announced that we would have a closed Executive Session Meeting and that no decisions would be made and only items on the agenda would be discussed. Vice Chairman Borgeson called for a motion to enter Executive Session. Chairman Young moved to enter executive session. Director Rakes seconded. Roll call vote: Chairman Young; aye, Vice Chairman Borgeson; aye, Director Rakes; aye, Director Abrams; aye. The motion carried with none opposed.

Vice Chairman Borgeson returned the Board Meeting open session at 2:16 pm by stating “No decisions were made during the Executive Session and the only items discussed were on the agenda”.

- H. Consent Agenda – Chairman Young moved to approve the consent agenda. Director Rakes seconded. The motion carried with none opposed.
 - 1. Stelzner, Winter, et al; Invoice #14727 - \$3,018.88
 - 2. Beasley, Mitchell & Co.; Invoice #90089988 - \$5,415.63
 - 3. Angel Fire Computer Guy; Invoice #2097, 2113, 2123 - \$50.00
 - 4. DTA; Invoice #1909248 - \$3,750.00
 - 5. Sally Sollars; Invoice #113 - \$7,082.47
 - 6. BMWs; Invoice #15-003 434 - \$380.00
 - 7. Kit Carson Telcom; Invoice #164199 - \$120.18
 - 8. CenturyLink; Invoice dated 10/25/19 - \$114.64
 - 9. AT&T; Invoice dated 10/1/19 - \$24.01
 - 10. Petty Cash Report; Balance \$42.77

H. Reports

1. Administrative Report – Ms. Sollars reported that the Fiscal Year 2019 audit was conducted on October 23. The draft report has been received for review. There are still a few outstanding questions that Ms. Sollars is working on providing the answers.

The First Quarter Report was submitted to DFA. Ms. Sollars said that she was pleasantly surprised by the new DFA Budget Analyst's, Eric Luchetti, response to question that she had for several years about the requirement that the Board approve a formal resolution every time funds are transferred between the General Fund and the Debt Service Fund and then submit it to DFA for approval. Ms. Sollars had argued that the transfers are anticipated and projected in the annual budget, which is approved by DFA. Mr. Luchetti said that projecting transfers in the annual budget is not common. After checking with his supervisor, he said that resolutions would not be required in this case unless the total annual budget amount by fund was exceeded.

October collections were almost \$29K. There were two delinquent property owners that paid the County Treasurer in full; one from 2013 and the other from 2016. So far this year \$72K has been collected. Only \$20K was projected through this point in the fiscal year. The larger collection checks are received in December and January. One prepayment was received for \$2,400. There are six prepayment quotes pending.

The NM Property Tax Division conducted a tax sale on November 7. Ms. Sollars attended and spoke with the auctioneer. Ms. Sollars was able to answer his question about the District properties.

Ms. Sollars reminded the Board that all of the Board position terms expire in May of 2020. She asked the Board to think sooner than later about whether they would consider reappointment or who might be a replacement. Ms. Sollars will begin talking with the Mayor elect about the appointment process.

2. Treasurer's Report – There were no questions.
- K. Adjournment – Vice Chairman Borgeson adjourned the meeting at 2:36 pm.

Next Regular Board Meeting will be December 12, 2019



Don Borgeson, Vice Chairman/Chairman Pro Tem

ATTEST:



Sally Sollars, District Administrator